Information to corporations and workplaces regarding New Coronavirus (Corvid-19) instructions.

The Danish Health Authority is experiencing a large number of requests from Corporations and Workplaces for instructions about the New Coronavirus and the derived disease COVID-19.

This information has been created to meet this demand and has been written as a result from the knowledge there are at the current date. You can follow our website at www.sst.dk/corona for updates from the Danish Health Authority.

Corvid-19 is infecting the respiratory airways. The symptoms can range from mild symptoms to severe pneumonia. Corvid-19 is can be transferred from person to person through droplets, e.g. coughs or sneezes.

The Danish Health Authority recommends everyone to follow the general Rules of Hygiene:

- Wash your hands frequently with soap and water, hand rubbing alcohol works as well.
- Sneeze and cough into the arm, not the hand.
- If working in direct contact with secretions, its recommended to use disposable gloves.

The Danish Health Authority does not recommend the use of face masks or other protection equipment for healthy civilians as a way to prevent the spread of disease, since there is no documentation of its efficiency. Instead, it is recommended to follow the above instructions to effectively mitigate the spread of diseases. Corporations and workplaces could as an example set up dispensers for hand rubbing alcohol in populated areas, like canteens, open office spaces, toilets etc.

**Information material**
The Danish Health Authority has developed a wide range of information material, that is free for Corporations to retrieve and use. The material can be downloaded at the Danish Health Authority’s homepage: www.sst.dk/corona. The materials are available in both Danish and English versions.

More information is available on the Danish Health Authority’s homepage, where a FAQ can be found, answering the most frequent questions.
Disease amongst employees
Initially, one should not suspect a worker with a fever, coughing or respiratory problems as a victim of New Coronavirus.

Covid-19 should only be suspected for an unwell worker, if they have a fever and coughs or has respiratory problems AND has travel activities in areas with widespread infection or persons with the mentioned symptoms, who have had close contact with a person who has been diagnosed or is suspected to have Covid-19.

If a worker is unwell and is diagnosed with Covid-19, a tracing system for infection and contact will be initialized through the Danish Patient Safety Authority. In such a situation, the workplace will be notified.

Travel activities
Planned travels can be undertaken as a starting point, though it is a good idea to keep up-to-date with the Ministry of Foreign Affairs of Denmark’s travel guides. Colleagues who are experiencing symptoms of COVID-19 (fever, coughing or respiratory difficulties) within 14 days after returning from an area of infection, should by phone contact either their own doctor, doctor on call or the Emergency phone and avoid the workplace.

The Danish Health Authority doesn’t recommend that Corporations impose their own quarantine for workers.

Settlement of Conferences or other events involving a large group of people
As of a starting point, no special reservation in regard to events are needed. Conferences and other larger events can be held as planned. Event holders can as a precaution put up posters with the core hygiene rules to mitigate against infection.

Employees working in contact with large number of people, packages etc. e.g. police or airports
No special reservations are needed and there is no need for usage of protective gear. It is recommended to follow the core hygiene rules.

Special circumstances involving personal in the Health sector, schools and institutions
The above reservation regarding travel activities, illness and hygiene are also applicable for health and care professionals etc. There is of yet no reason to advice quarantine periods for employees with travel activities. This is also applicable for schools and other institutions. We recommend that the employees within the Health department seek advice with their respective administrations.